

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

### For Academic Year 2014-2015

#### I. Details of the Institution

1.1 Name of the Institution	HUTATMA RASHTRIYA ARTS AND SCIENCE COLLEGE.
1.2 Address Line 1	NEAR PRIMARY HEALTH CENTRE
Address Line 2	-
City/Town	AT. PO.- ASHTI (SHAHID), TA.- ASHTI. DIST.-WARDHA.
State	MAHARASHTRA
Pin Code	442202
Institution e-mail address	hascashti@gmail.com
Contact Nos.	07156-225817
Name of the Head of the Institution:	Mr. D.B. KHUNE
Tel. No. with STD Code:	07156-225817
Mobile:	09970777253

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 **NAAC Track ID**(For ex. MHCOGN 18879)

1.4 **NAAC Executive Committee No. & Date:**  
 (For Example EC/32/A&A/143 dated 3-5-2004.  
 This EC no. is available in the right corner- bottom  
 of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C++	-	2005	5 Yrs
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 **AQAR for the year** (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_2013-2014\_ submitted to NAAC on \_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR \_\_\_\_2012-2013 Submitted to NAAC on \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University - State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		
Constituent College		Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		
Autonomous college of UGC		Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		
Regulatory Agency approved Institution.		Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	<input type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>		

1.11 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys.Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<input type="text" value="No"/>								

1.12 Name of the Affiliating University (*for the Colleges*)

RASHTRASANT TUKADOJI MAHARAJ  
NAGPUR UNIVERSITY, NAGPUR.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

## 2. IQAC Composition and Activities

2.1	No. of Teachers	<input type="text" value="07"/>
2.2	No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3	No. of students	<input type="text" value="01"/>
2.4	No. of Management representatives	<input type="text" value="01"/>
2.5	No. of Alumni	<input type="text" value="01"/>
2.6	No. of any other stakeholder and community representatives	<input type="text" value="00"/>
2.7	No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8	No. of other External Experts	<input type="text" value="00"/>
2.9	Total No. of members	<input type="text" value="13"/>
2.10	No. of IQAC meetings held	<input type="text" value="03"/>

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff/ Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Number of publications of research papers in National Journal is increased and significant progress in MRP works achieved.
- Students' environmental awareness increased through the guest lecture.
- A special industrial visit of the students to "Gandhi Gram UrjaVikasSanstha Project", a solar energy driven loom, to acquaint them with the use of non-conventional energy source.
- 'Swacha Bharat Abhiyan Rally' dated on 02 october 2014.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Review of annual university results of the last year and status of admission in the current year.	Result submitted by HODs are analysed and due suggestions are given to the faculty members regarding low performance in some subjects. Admission committee is informed for formulation of different groups for 'Home Visits' to different villages.
Guidance to the faculty members to pursue the research work.	Two faculty members have not yet registered for seeking Ph.D. degree and couldn't do so in this session also.
Publication of research papers in journals and presentation of papers in seminars and conferences.	Contribution of faculty members in research activities is as follows. Conference/Seminar /Symposium attended National-10, International-04, State-01.  Paper presented in conference / Seminar/Symposium National-02, International-02  Publication in Proceedings of Conference/Seminar /Symposium International-02  Publication of research paper in journals. International-08.
Review of status of on-going, completed and submitted Minor Research Projects and to give necessary suggestion.	01 Minor research project has been completed, 01 M.R.P. are in progress and 03 M.R.P. have been submitted. Due suggestions are given to complete ongoing projects in stipulated time.

Organization of 'Shahid Din', discussion in details.	Various committees are formed to shoulder various responsibilities to make the programme successful and monitory budget is finalised.
To organise college level guest lectures and seminars.	Guest lecture on 'Environment and Conservation of Biodiversity' is organised.
Non availability of regular faculty for physical education due to illness of Prof. S. B. Khonde, Physical education teacher. So, to recommend for making temporary arrangement.	The contributory teacher Ku. PriyaGawali is appointed on temporary basis in this session.
To motivate extra-curricular activities and sports.	Blood donation camp is organised in collaboration with Life Line Blood bank, Nagpur and RenukaPratisthan, Arvi.

\* Attach the Academic Calendar of the year as Annexure. - **(Please See Annexure-I)**

2.16 Whether the AQAR was placed in statutory body: Yes  No   
Management  Syndicate  any other body

Provide the details of the action taken

The management representative in the IQAC reviewed the AQAR and suggested to increase the extra-curricular activities, guest lecture, workshop, seminars and research work.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	00	00	00	00
UG	02	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	00	00	00	00
<b>Total</b>	02	00	00	00
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	00
Annual	01

- 1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Student   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure - (Please See Annexure-II)*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. R.T.M. Nagpur University, Nagpur introduced semester pattern for B.Sc.II and accordingly syllabus is modified.

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	13	07	00	00

2.2 No. of permanent faculty with Ph.D.

09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
12	01	07	00	00	00	00	00	19	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

00

00

05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	10	01
Presented papers	02	02	00
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Some faculty members make use of LCD projector in teaching-learning process.

2.7 Total No. of actual teaching days during this academic year

224

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01

00

00

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise

Distribution of pass percentage:

Title of the programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. I	104	00 %	0.96 %	13.46 %	6.73 %	21.15 %
B.A. II	51	00 %	00 %	19.63 %	00 %	19.61 %
B.A. III	49	4.08 %	2.04 %	24.48 %	6.12 %	32.65 %
B.Sc.I (Sem.II)	77	00 %	7.79 %	14.28 %	00 %	22.07 %
B.Sc.II (Sem.IV)	44	00 %	11.36 %	9.09 %	00 %	20.45 %
B.Sc.III(Sem.VI)	18	5.55 %	27.18 %	50.00 %	5.56%	83.33 %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC reviews the teaching plan submitted by the teachers at beginning of the session analyses students' feedback, staff evaluation report and suggested suitable remedies to the problems to the concerned. Unit tests are conducted for students, group discussion and students seminars are also organised for students as per instructions given by IQAC.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	00
HRD programmes / Short term Course	02
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	07
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	01	00	00
Technical Staff	03	00	00	00

### Criterion – III

### 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Non Ph.D. teachers are motivated to register for Ph.D. degree.
- IQAC motivated the faculty members to submit their Minor Research Projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01	00	03
Outlay in Rs. Lakhs	0.2	00	00	00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	08	00	00
Non-Peer Review Journals	00	00	00
e-Journals	00	00	00
Conference proceedings	02	00	00

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	2010-12	U.G.C.	95,000	20,000
	2012-14	U.G.C.	75,000	NIL
	2012-14	U.G.C.	1,75,000	NIL
	2012-14	U.G.C.	2,00,000	NIL
	2013-15	U.G.C.	65,000	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <i>(other than compulsory by the University)</i>	NIL	NIL	NIL	NIL
Any other (Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books   
ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. Of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies	00	00	00	00	00

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency  Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
01	01	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="00"/>	College forum	<input type="text" value="00"/>
NCC	<input type="text" value="00"/>	NSS	<input type="text" value="05"/>
		Any other	<input type="text" value="04"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Sickle-Cell Testing Camp.
- Blood Donation Camp.
- Tree Plantation Programme.
- Organisation of “ShahidSmruti Din”
- Regular participation in “Swachh Bharat Abhiyan”

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2427 sq.mt.	00	Management	2427 sq.mt.
Class rooms	10	00	Management	00
Laboratories	07	00	Management	00
Seminar Halls	01	00	Management	00
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current ye	00	00	UGC	00
Value of the equipment purchased during the year (Rs. in Lakhs)	00	00	UGC	00
Others	00	00		00

#### 4.2 Computerization of administration and library

College office and Library is computerised.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4749	404125	94	22633	4843	426808
Reference Books	1130	945482	43	44539	1173	990021
e-Books	00	00	00	00	00	00
Journals	07	8645	00	00	07	8950
e-Journals	00	00	00	00	00	00
Digital Database	00	00	00	00	00	00
CD & Video	00	00	00	00	00	00
Others (specify)	00	00	00	00	00	00

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	22	10	04	01	00	03	04	00
Added	00	00	00	00	00	00	00	00
Total	22	10	04	01	00	03	04	00

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

Internet facility is made available to the student and staff in the college library and in some of the departments in the college. Reprography facility is available in the college library.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.42995
ii) Campus Infrastructure and facilities	00
iii) Equipments	00
iv) Others	3.20616
<b>Total :</b>	3.63611

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Book sets are given to meritorious student.
- Book exhibition is organised by college library.

5.2 Efforts made by the institution for tracking the progression

- Counselling for competitive examination to students.
- Group discussion and class room seminar of students.
- Some of the departments assigned project works to the students.
- Industrial visits and study tour are organised.
- Feedback from students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
371	00	00	00

(b) No. of students outside the state

00

(c) No. of international students

00



No	%
139	37.46

Men

No	%
232	62.54

Women

Last Year 2013-2014						This Year 2014-2015					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
90	50	15	143	01	299	111	63	24	173	00	371

Demand ratio : 720:371

Dropout % : 52.73

5.4 Details of student support mechanism for coaching for competitive examinations  
(If any)

- No special classes organised on competitive examination for students.
- Books for preparation of competitive examination are available in college library.
- Coaching and guidance for competitive examination committee and carries out counselling to students about competitive examination, other faculty members also guides the students personally in this regard.

No. of students beneficiaries :

20

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT

IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

No special classes are organised for student counselling and career guidance, but a college career guidance committee and the faculty members personally counsel the students.

No. of students benefitted

25

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

## 5.8 Details of gender sensitization programmes

- Lecture on “Women Rights” is organised.
- Drama is staged on ‘Save Girl Child’.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	249	676690/-
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

- 5.13 Major grievances of students (if any) redressed:  
Grievance of the students regarding the university examination results are redressed in time by the college.

Sr.No.	Name of Students	Problem	Solution
1	Ku. PriyankaJanardhanBodakhe. B.A. II Year	Result is with-held in want of geography practical marks.	College submitted practical examination mark Sheet to the university, the student got the resultcleared and mark sheet.
2	Mr. VipinAnilraoHole B.A. II Year	Result is with-held in want of geography practical marks.	College submitted practical examination mark Sheet to the university, the student got the result cleared and mark sheet.

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision:**

- To enhance quality of life through overall development of individuals.
- To spread and strengthen nationalistic spirit among the youth.
- To make the students academically and morally strong.
- To provide equal opportunity to the students to realize his/her dreams.

**Mission:**

- To inculcate the spirit of nationality among the students.
- To provide higher education in the rural area through healthy teaching-learning process.
- To provide infrastructural facilities to the students.
- To provide counselling and financial assistance to the economically weak students.
- To encourage extra-curricular and sports activity.
- To propagate and strengthen the spirit of scientific enquiry, women empowerment and gender equality.
- Home visits nearby villages for propagating goals of the parents and the students.

#### 6.2 Does the Institution has a management Information System

Yes, the institution has a management Information System (MIS) and Prof. Dr. V. R. Chinchmalatpure works as a Nodal officer.

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

The college offers, three year undergraduate programme i.e. Bachelor of Arts and Bachelor of Science in Annual and Semester pattern as per the directions of R.T.M. Nagpur University, Nagpur.

#### 6.3.2 Teaching and Learning

- The institution promotes quality education in two programmes Arts and Science. Strategies are framed for quality changes and development.
- College adopts the procedure as per the rules and regulations set by government and R.T.M. Nagpur University, Nagpur.
- The lecture method, group discussion and students' class room seminars are adopted for teaching.
- College provides qualified and experienced staff for students.
- Annual teaching plan and academic calendar are prepared at the beginning of the session.
- Some of the departments assign project works to the students.

#### 6.3.3 Examination and Evaluation

- University examination schedule is decided in academic calendar of the Parent University and college has to follow it.
- Unit tests, class room seminars, assignments and project works are carried out for internal evaluation in the college.
- Self appraisal method is adopted for evaluation of teachers.
- Internal evaluation is carried out in the institute and university theory examination evaluation is conducted by Parent University.

#### 6.3.4 Research and Development

- The college has research committee which works under IQAC.
- One minor research Project is completed and three other are submitted.
- Eight research papers are published in International journals.
- Four faculty member attended International conference, ten faculty members, attended national conferences and one state level conference.
- Two faculty member presented paper in International conference and two faculty members in National conference.
- Two faculty members attended refresher courses, two attended short –term courses and seven faculty members attended workshops.
- Nine faculty members completed Ph.D. and one faculty member submitted Ph.D. thesis.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library Area – 660 sq. ft.
- Text and Reference book section – 232 sq. ft.
- Reading room – 220 sq. ft.
- Issue counter – 64 sq. ft.
- Librarian cabin – 64 sq. ft.
- College library is computerised and has lib-man library software.
- There are 4843 text books, 1173 reference books, 07 journals and 04 news papers in the library.

### 6.3.6 Human Resource Management

- Appointments of teaching and non teaching staff are made as per government and university rules.
- Teachers are appointed on different college committees as per their potential.
- Teaching and non-teaching members are encouraged to participate in training programmes.

### 6.3.7 Faculty and Staff recruitment

- Recruitments of qualified staff is made as per the guidelines of UGC, RTM Nagpur University, Nagpur and Government of Maharashtra.
- This year no appointment is made.
- Faculty and non-teaching staff recruitment is done on the basis of merit

### 6.3.8 Industry Interaction / Collaboration

- The college has not so far collaborated with any industry.
- Some departments in the college carried out industrial visit to study the activities going on there, to enrich practical experiences of the students.

### 6.3.9 Admission of Students

- Admissions to the students are given according to RTM Nagpur University, Nagpur rules and regulations and Maharashtra governments.
- Spot admissions are given to students in B.A. and B.Sc. at entry level.
- Admission process is transparent and is on first come first serve basis.

6.4 Welfare schemes for

Teaching	Deduction of instalment against various loans availed by the employee such as home loan, car loan, personal loan, LIC,GPF etc from salary. Medical reimbursement claims are facilitated in due time.
Non-teaching	Deduction of instalment against various loans availed by the employee such as home loan, car loan, personal loan, LIC,GPF etc from salary. Medical reimbursement claims are facilitated in due time.
Students	Students scholarship, first aid box, extra BT card to meritorious students, extra study materials for advance learners. Teachers also provide financial assistance to the needy student personally.

6.5 Total corpus fund generated

4160/-

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	NO	YES	Management/ Principal
Administrative	NO	NO	YES	Management/ Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Centralization through spot valuation by the parent university.
- Spot valuation of science and Arts faculty by Parent University.
- Provision of revaluation and photocopy of answer sheet is provided to the students on demand by the parent university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NO

#### 6.11 Activities and support from the Alumni Association

- The ex-students of the college are the member of alumni association and IQAC.
- Our alumni are having key position in the society and working in the different field. They always give support to the college.
- Some of our alumni are legal advisor and visit the college every year and guide the students on the laws concerning them.

#### 6.12 Activities and support from the Parent – Teacher Association

- Parents are regularly in touch with institution and staff members communicate with them by giving 'Home Visit', But Teacher Parent Association is not established.

#### 6.13 Development programmes for support staff

- Institute creates an environment to provide opportunity to share ideas.
- Familiarizes member of staff with the policies and procedures of institute.
- Supports staff to complete their development programmes.
- Duty leave are sanctioned for conducting research activity and for participations in refresher course, orientation course, short term course, conferences, seminars and workshops.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation programmes are organized every year.
- CFL bulbs are set in the laboratories and classrooms to save energy.
- Waste material such as polythene bags, plastic bottles and polythene waste from laboratories are collected and disposed off.
- Electrical instruments are switched off when not in use.
- Various programmes are organized on environment and pollution awareness.
- Use of drip irrigation in botanical garden of the college.

## Criterion – VII

### 7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Nil

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- “**ShahidSmruti Din**” organised on occasion of Nagpanchami.
- 08 research papers published in international journal and 4 research papers are presented in conferences and seminars.
- Awareness programme on environment and conservation of Biodiversity are conducted through guest lecturer.
- Blood donation camp is organised with the help of Life Line Blood Bank, Nagpur
- Reprography facility is made available for students in the library.
- One contributory teacher is appointed for Physical Education department.

- 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- ‘Shahid Din’ is organised on the occasion of Nagpanchami.
- Blood donation camp is organised.

*\*Provide the details in annexure - (please see Annexure-III)*

- 7.4 Contribution to environmental awareness / protection

- Tree plantation programmes.
- Polythene bag free campus.
- Awareness activities through Nature Club.
- Organization of lecture on environmental awareness.
- Use of drip irrigation in botanical garden of the college.
- Waste material management.



7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add.  
(for example SWOT Analysis)

**Strength:**

1. As our college is located at the same sacred premises of martyrdom, the 'ShahidBhoomi', memories of the martyrs always motivate us to work for the social and national cause. Strengthening of nationalistic spirit while imparting knowledge is our prime objective.
2. Most of the teachers are Ph.D., M.Phil. and NET qualified.
3. Least vacant position of staff.
4. Two staff members are Ph.D. supervisor and two other are Senate and board of study members.
5. Most of staff members are continuously engaged in research activities.
6. Active and regular involvement of students in teaching learning process.
7. Active participation of the management.

**Weakness:**

1. No research recognized laboratory at the institution.
2. Less participation of students in games and sports and lack of indoor game facility for various games.
3. High drop-out rate.

**Opportunities:**

1. Developing indoor games facility.
2. Reducing drop-out rate.

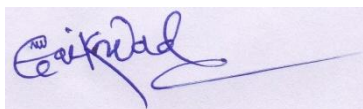
**Threat:**

1. More inclination of students towards the professional courses.
2. More participation of students in family occupation for financial reasons than continuing education, results in more drop-out.

## 8. Plans of institution for next year


- Organisation of various training programmes for the students.
- To give financial support to the orphans from the orphanage at Ashti.
- To publish the special issue of the college magazine "Ninad"
- To organise a special book exhibition displaying the books related to the competitive examinations.

*Name Dr. M. N. Gaikwad*



*Signature of the Coordinator, IQAC*

*Name Mr. D. B. Khune*



*Signature of the Chairperson, IQAC*

**ANNEXURE – I**  
**ACADEMIC CALENDER (2014-2015)**

**HutatmaRashtriya Arts & Science College Ashti, DistWardha**

<b>Sr. No.</b>	<b>Date</b>	<b>Events</b>
1.	17-06-2014	Commencement of session
2.	01-07-2014	Commencement of classes
3.	10-08-2014	ShahidSmruti din Programme
4.	12-08-2014	Library Day
5.	15-08-2014	Independent day
6.	05-09-2014	Teachers Day
7.	30-09-2014	Laxminarayan Day
8.	02-10-2014	Mahatma Gandhi Jayanti
9.	12-10-2014 to 18-10-2014	Unit Test (B.Sc. & B.A.)
10.	21-10-2014 to 20-11-2014	Winter Vacation
11.	01-12-2014	Word's AIDS Day Programme
12.	06-12-2014	Dr. AmbedkarMahaparinirwan Din
13.	18-12-2014 to 25-12-2014	N.S.S. Special Camp
14.	03-01-2015	SavitribaiFuleJayanti
15.	05-01-2015 to 09-01-2015	Cultural Programme
16.	26-01-2015	Republic Day
17.	18-02-2015 to 28-02-2015	Unit Test (B.A.)
18.	19-02-2015	Shivjayanti
19.	08-03-2015	Mahila Divas
20.	14-04-2015	Dr. AmbedkarJayanti
21.	15-04-2015 to 21-04-2015	Unit Test Examination (B.Sc. )
22.	30-04-2015	Last working Day
23.	01-05-2015 to 14-06-2015	Summer Vacations

**ANNEXURE – II**  
**FEEDBACK OF TEACHER AND COURSES**  
**SESSION 2014-2015**

<b>Sr. No.</b>	<b>Name of Teacher</b>	<b>Subject</b>	<b>Teachers on 10 PT scale</b>	<b>Courses on 10 PT scale</b>
<b>ARTS FACULTY</b>				
1	Mr. B. A. Bhonde	Economics	7.1	7.6
2	Mr. D. T. Swarge	Political Science	7.5	8.0
3	Dr. Ku. S. W. Bonde	Home Economics	6.9	7.8
4	Ku. K. B. Mohod	Marathi	7.1	7.9
5	Mr. R. B. Ikhar	Geography	7.0	7.8
6	Dr. N. A. Thakre	English	8.1	8.4
7	Mr. N. G. Sonule	Geography	7.8	8.6
8	Mr. P. W. Dhanwij	Marathi	6.9	7.9
<b>SCIENCE FACULTY</b>				
9	Dr. M. N. Gaikwad	Mathematics	7.5	8.0
10	Mr. A. D. Kawarese	Botany	7.5	7.8
11	Dr. S. S. Nimgare	Zoology	8.2	8.6
12	Mr. H. M. Deshmukh	Botany	7.2	7.9
13	Dr. P. S. Thakre	Physics	7.5	8.0
14	Dr. B. D. Ridhorkar	Chemistry	8.0	8.1
15	Mr. R. L. Gulhane	Chemistry	7.1	7.5
16	Dr. V. R. Chinchmalatpure	Physics	7.3	7.8
17	Ku. U. W. Fule	Zoology	7.8	8.5

## ANNEXTURE-III

### Details of Best Practices

#### i) **Shahid Smruti Din**

“Shahid Smruti Din” is organised on 01/08/2014 on the occasion of ‘**Nagpanchami**’ to pay tribute to the martyrs of the 1942 Freedom Movement from Ashti and nearby villages. This programme is presided over by Shri. Bhashkarrao Thakare, the Freedom fighter, from Kinhala village. Hon’ble Ad. Arunrao Shelake (President Shri. Shivaji Education Society Amravati), Hon’ble Dr. Suresh Thakare (Vice President Shri. Shivaji Education Society Amravati), Hon’ble Shri. Dadaraoji Keche (M.L.A.) and Dr. Arvindji Malpe (President of Hutatma Smarak Samiti Ashti) were the guests of honour of this programme. The parent institution has been taking great efforts to establish an inspiration centre by constructing the memorial of the martyrs. The constant efforts of the institution and parent body have compelled the government to announce the action plan to release some fund to preserve the memories of Martyrs of 1942 Freedom Movement by construction a memorial and inspiration centre at the same sacred place of martyrdom where our college is located.

#### ii) **Blood Donation Camp**

Our college organises Blood Donation Camp every year in collaboration with “Renuka Pratisthan, Arvi” and “Life Line Blood Bank, Nagpur”. Large number of students, college staff members and other people participate in this programme and donate the blood. In this session, the Blood Donation Camp is organised on 23 January 2015. Fifty students donated blood in this camp. Sixty five people and students have been tested for haemoglobin percentage. Certificate and gift items were given to blood donors to felicitate them. Our parent organisation and various educational branches of our society actively participated in this programme.

